

John Muir School Parent-Teacher Collective (“PTC”)

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MINUTES for the January 10, 2019 PTC MEETING

Location: John Muir School in the Library
100 Walker Avenue
Ashland, OR 97520

- I. Call to Order by Jace Green at 6:30 p.m.
- II. Roll Call: Jace Green, Rebecca Gyarmathy, Pam Kuhn, Dana Barton, Marcia Ososke, Lisa Shelton
- III. Approval of the Agenda: Approved.
- IV. Approval of the December 6, 2018 Minutes: Approved.
- V. Reports
 - A. PTC President’s Report: Nothing to report.
 - B. Vice President Report: Nothing to report.
 - C. Treasurer’s Report: Jace reported that there are still two outstanding checks: one for Karan (lifeguard) and one for Katrina from Art Focus. Jace added PayPal account to his Account Balanced spreadsheet to help report hike-a-thon income. So far, hike-a-brought in \$7601, which includes pledges that will be paid at the end. See handouts for specific budget details. \$5900 in straight pledges still coming in. \$200 to Portable Pantry. Giving moth only brought in \$500. Winterfaire revenue was down from last year at \$1906.30 minus \$22.00. Scrip revenue only \$579 thus far. No grants this year. No poker night. The PTC is running really tight on funds this year and revenue is really down from last year. Jace stated that the PTC will likely not make the budget for this year and will not have the same budget for next year due to the reduced revenues.
 - D. Principal's Report: Rebecca reported that MLK will be very different this year. JMS's role in the event is going to the bus ramp and greeting people getting off the buses. Walking down Walker Street proceed to SOU and loop back to AMS gym at 1:25; brief speakers, Native American speaker, roll call, rally songs, welcome song choirs, bands from all 3 schools, Sage is doing all the music, pair share, video, over 1K people estimated to participate.

Clubs: Brazilian Marshal Arts, Chess Club, Animal Lovers Club offered after school on Wednesdays.

Restorative Justice Committee Event on February 22, 2019 at 5:30pm at the Library Commons. A potluck event featuring social justice jeopardy with prizes, bring games and pizza.

Rebecca will email Body Basics to do Screen-time talk.

Creek-side Strings offered to do a family dance similar to a fiddle barn dance; cost of fiddlers and callers is \$200.

E. Art Focus Sub-Committee Chair's Report: Art Focus Update from Alison Wildman and Carrie Eskenazi (emailed):

1/10/19

We are moving ahead with the spring AF electives. So far, this is who we have for teachers:

- David Hampton - Video Production
- Crystal Soleil - Photography
- Jace Green - Cooking or Woodworking
- Laurel McKee - Knitting and other handwork

We will need to find parent volunteers - at least 1 per elective to help with student management (8 + parent volunteers).

Our next AF meeting is 1/17.

We are seeking to replace Lani's position as art focus coordinator (I believe she departs mid-February)

through the end of the school year. An important part of that job in the spring will be to manage this elective

term. If PTC has any suggestions or ideas for this position, we'd welcome it.

F. Portable Pantry-Box Top Sub-Committee Chair's Report: Nothing to report.

G. Grocery Cash Back Sub-Committee Chair's Report: Pam put together a Shift Analysis analyzing sales information. See handout. The Analysis details sales from 6 months last year and reveals:

- Monday mornings netted most money, followed by Tuesday afternoons (Friday before school and Wednesday mornings are likely outliers). This may be due to the time or it may be due to the seller. It also may be that seller is buying from self (this is probably the case for Tuesday afternoons at least). Wednesday after school was the least amount of average sales.
- We made quite a bit more last year than we have this year to date (\$1228 last year by the end of January versus \$579 by December of this year). It looks like we possibly have more people purchasing by credit card, which gives us less money. I want to examine this year more to see if there are other things driving it—maybe we have less shifts. Or maybe a family left that had previously purchased more scrip.

- Will do a FB post and newsletter entry to advertise grocery cash back.
- Grocery Cash Back is fairly easy to manage and maintain. But the amount of man-hours should be considered and weighed against whether we could make more in a different way. I'd estimate about 77 hours of scrip seller time plus another 5 hours of time for purchasing and picking up scrip from SNK and Coop for a full school year. So we make about \$2000 for 82 hours of labor, or about \$24/hour.

H. Fundraising Sub-Committee Chair's Report: Fundraising Committee report from Laurie Green (in absentia via email and face-to-face meeting with Pam) 1/10/19 Raffle

- Fundraising Committee met Tuesday to start working on the Raffle. We are looking at replacing sales at Market of Choice with Safeway due to the competition with Girl Scouts selling at the same time. We'll be requesting donations for prizes and gearing up for ticket sales.
- Alecia is going to talk to Martolli's about another Spirit Night Dine Out, potentially in February
- Grants -- Via email from Carrie: I wanted to apologize for not responding to any of the grant information that some of you have sent along to me. I am finding that I'm just too busy to be able to work on any grants right now. I hope to be able to help out with that in the future. What would be really great is to find some folks that will step forward to create a grant-writing committee.

I. Executive Sub-Committee Chair's Report: Nothing to report.

VI. Old Business

Nothing.

VII. New Business

A. OBOB: OBOB report from Laurie Green (in absentia via email and face-to-face meeting with Pam) 1/10/19) OBOB

- We need to explore options for overseeing OBOB. Other school's OBOB programs are overseen by the librarian or a reading teacher. It's a lot of commitment for a parent to be doing, especially solo. Per guidelines, it really should be staff. Could be perception of conflict of interest with a coordinator that's parent of competitor.
- JMS is in Region 5. Region 5 doesn't have a coordinator so there are no Region 5 battles set for any of the divisions. We will go ahead with our school battle in February but no guarantee that we will have a regional battle to participate in.
- We'll be needing a large number of volunteers (approx. 20) to run the school battle if anyone has friends and family that would be interested in volunteering for

a day. Will be February 21, at AMS, all day. We have 2-3 battles going simultaneously, and we need 6 volunteers per battle. We are hoping to have a volunteer meeting and run through the week before the battle and are trying to avoid immediate family members from being judges/moderators if possible.

B. Raffle: Discussion and Possible Action: the Fundraising Committee is reaching out to businesses and individuals to solicit donations for the Raffle. The Committee is getting the raffle tickets ready and securing locations to sell raffle tickets. The Fundraising Committee is handling and setting everything up.

C. District Food Policy: While looking at Winterfaire totals, Lisa asked if we had any more discussion related to the District Food Policies. Rebecca says that it's being developed at the District level, and whatever the policy ends up being--at this point, it is food developed in a commercial kitchen/ingredients listed, it will appear in next year's Parent Handbook. The outdoor ed program is exempt from the commercial kitchen food preparation.

For the PTC and PTC-sponsored after-school programs, we will need to list ingredients, but we can determine whether we want all food to be produced in a commercial kitchen. Willow Wind, Walker, and Bellview have the same policy, which is that if parents want to cook food, they need to prepare in the school's commercial kitchen. Helman still allows homemade.

The biggest change will be to Halloween event, since this takes place during school hours on school campus. This will need to be commercial kitchen-prepared food.

D. Winterfaire Slideshow for next Year: Discussion and Possible Action: The teachers got together and assigned the following teacher to handle the slide show for each Parent Night: Randi for Winterfaire, JoEllen for Raffle Night, Nassar for Graduation, nothing for Welcome Night.

IX. Comments and Announcements: Place PTC Officer Nominations on the next agenda.

Adjourned at 7:47 p.m.

Next meeting date February 7, 2019 at 6:30 p.m.