

John Muir Magnet School Parent Participation and Communication

Communication at JMMS

We are all busy families and it can be hard to stay up-to-date. Below are several ways that you can find information you will need throughout the year.

JMMS website: <http://www.ashland.k12.or.us/johnmuir>

- Weekly Newsletter: information on field trips, events, etc.
- Calendar of events
- PTC meetings and minutes

JMMS Parent-Teacher Collective (PTC)

This parent-teacher group directly supports and collaborates with staff and the principal. The main goal of the PTC is to offer parent support in order to enhance learning for JMS programs. PTC meetings are held monthly after school and all families are members of the PTC!

JMMS PTC Fundraisers

- Year Round Scrip Purchase: scrip gift cards for Shop N Kart and Ashland Food Co-op.
- October Fall Bulbs Purchase: fall bulbs with proceeds supporting JMS programs.
- November, Giving Month-Charitable Donations from JMS Community: give a lump sum donation to support JMS programs.
- December Winter Faire: Community-building and Holiday shopping with all proceeds benefitting JMS.
- February/March Raffle: 2-month long raffle sales with drawing for several grand prizes donated by community merchants.

Community Events

John Muir School is a community of 125 students and 300+ parents, and we host 4 community-building events per year. Each grade level is responsible for organizing one event. Planning, set up/clean up, decorating and serving snacks are required for each event.

Grades/Events:

- K-1: Halloween
- 2-3: Winterfaire
- 5-6: Winter Solstice
- 4-5 & 7: Graduation
- 8: Students help with community events
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JMMS Parent Participation

John Muir Magnet School is unique in that our parent body actively participates in our children's education. Each JMMS family takes on tasks as a

contribution to the JMMS Community. A list of tasks can be found on this page, in the JMMS office and on the JMMS website. Please contact PTC officers with your family's choice for yearly/monthly/weekly tasks.

Volunteer Opportunities

How it works:

- Each time you volunteer, log your time in the binder in the JMS office.
- Choose a job from below and share it with other families if you like!
- Parent volunteer hours enable JMMS to qualify for important grant funding.
- Your family goal is 15 hours per year.
- Approximate commitment times are listed.
- Please ask your PTC officers if you have questions!

After School Supervision/Crossing Guard Coordinator: Organizes students (grades 6-8) and develops crossing guard program for after school. Helps keep students safe on the bus ramp while waiting for parents/YMCA bus pickup. 30 min/wk with daily volunteers.

Art Focus: Creates a curriculum for an art focus class and commits to teaching the class for one or more sessions. 1 hr/wk.

Art Room Steward: Keeps supplies/art organized daily/weekly. 1 hr/wk.

Bulletin Board Steward: Manages all-school bulletin board with updated printed materials. 15 min/wk.

Calendar Coordinator: Posts events on JMS web page calendar, emails link to families. 30 min/wk.

Capstone Coordinator: Helps 8th graders find their capstone calling by offering support, ideas, resources. 30 min/wk.

Classroom/Teacher Assistance: Ask your teacher what is needed! Assistance during lessons, organizing, filing, photocopying etc. 30 min/wk depending upon teacher needs.

Classroom Parent: Liaison between teacher and parents. Emailing/calling families with teacher info., reminders, etc. 10 hrs/yr.

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Community Sing and Instrument Steward: Assists with transporting musical instruments to/from gym, assists with set-up/break-down. 30 min, twice/wk. May rotate parents.

Courtyard Steward: Weeds, prunes, organizes families/students to participate in up-keep. 20

8th Grade Flag Mentor: Assists 8th grade with designing and sewing their flag. 1 hr/wk during Winter and Spring quarters. hrs/yr.

Event Photographer: Photographs field trips and other school events for slide shows. 10 hrs/yr.

Field Trips (many parents throughout the year): Chaperones overnights and day trips. Brings snacks, leads small groups. Hours vary per field trip.

Furniture Steward: Repairs broken furniture. 20 hrs/yr.

Garden Steward: Keeps the garden in working order: planting, weeding, harvesting. organizes families/students to participate in up-keep. 20 hrs/yr.

Hallway/Office Steward: Facilitates student clean-up crews. 15 min daily or 30 min/wk.

Homework tracker: Marcia's class. Weekly check in on students' progress with reminder calls/emails. 15 min/wk.

Homework Club Stewards: Assists with after-school homework club. Group of parents may choose to rotate throughout the week. 1 hr/day.

JMMS T-shirt/Sweatshirts Coordinator: Manages order forms, collects money, submits order to printer, distributes to families. 4 hrs, Fall and Spring.

Library Helper: Assists with shelving/organizing books. 30 min/wk.

Lost and Found Steward: Organizes lost and found items, makes announcements about deadlines for donating items. 30 min/wk.

Newsletter Steward: Assists Laura with compiling and publishing weekly JMMS newsletter. 1 hr/wk.

Office Assistance: Checks with Office Manager regularly for filing, photocopying, etc. 30 min/wk.

Outdoor Education Coordination: Assists OE Coordinator by purchasing food, planning menus, etc. 10 hrs/yr., May rotate parents.

Parent Teacher Collective (PTC): Attends meetings once per month. Meetings are the 1st Thursday of each month. 1 hr/mo.

PTC Fundraising: Participates in grant-writing/other fundraising. 10-20 hrs/yr.

Recess Game Facilitator: Leads activities such as soccer, frisbee, climbing wall supervision. 30 min daily, rotating parents.

Recycling Steward: Regularly takes recycling to dumpster. 15 min/wk.

Scrip Coordinator: Organizes scrip sales schedule, trains scrip sellers, purchases scrip from grocery stores, reminds families to purchase scrip! 20 hrs/yr.

Scrip Sellers: Sells scrip to JMS families before and/or after school. 1 hr/wk, multiple sellers.

Staff Room Steward: Assists with organization and cleaning of staff room. 30 min/wk.

Thursday Folder Steward: Stuffs student folders with packets to go home. 1 hr/wk.

Volunteer Coordinator: Coordinates volunteers for specific jobs and tracks volunteer hours. 20 hrs/yr.

Yearbook Coordinator: Works with 8th grader(s) as Capstone project. Oversees design, photos, manages JMS photo account and reminds parents to share photos. 1 hr/wk during winter/spring quarters.

**** An up-to-date list of tasks can be found on the office bulletin board and on the JMS website****