

CO-35  
 ASHLAND SCHOOL DISTRICT  
 MAINTENANCE  
 WORK REQUEST

SCHOOL   
 PRINCIPAL APPROVED   
 DATE REQUIRED

REPAIR WORK   
 IMPROVEMENT WORK   
 BUDGET CODE   
 SUPT. APPROVAL

REQUESTED BY \_\_\_\_\_ DATE \_\_\_\_\_

JOB LOCATION \_\_\_\_\_ WORK DESCRIPTION \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

EST. HOURS	ACT. HOURS	CRAFTSMAN	START DATE	COMPL. DATE	APPROVAL

MATERIAL USED: \_\_\_\_\_

White - Originator      Yellow - Supervisor      Pink - School Office      Goldenrod - Maintenance Office

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