

TITLE: Education Resource Center Teacher 3.04

QUALIFICATIONS: 1. Holds Oregon Handicapped Child Teaching Certificate or equivalent.  
2. Has experience as an elementary teacher or learning disability specialist.  
3. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: School principal

JOB GOAL: To develop and provide appropriate educational programs for handicapped children which are in compliance with district guidelines and state and federal laws.

PERFORMANCE RESPONSIBILITIES:

1. Serve as a member of the school handicapped child program development committee.
2. Administer district adopted informal and formal instruments to students referred; conduct classroom observations and personal interviews; and provide the accumulated individual assessment data for decisions at professional staffings.
3. Develop with appropriate personnel an individualized educational plan which includes information on the student's strengths and weaknesses, modality of learning and statement of goals; translate the diagnostic findings into written instructional and behavioral recommendations for teaching.
4. Provide direct instruction to selected handicapped children as specified in the child's individualized education program.
5. Maintain records and submit reports when requested on students for whom educational appraisal was initiated and on students who are receiving handicapped child program services.
6. Submit requests for needed testing materials, supplies, and resources to the program supervisor for carrying out job responsibilities.
7. Participate in designated staff development activities, meetings and conferences designed to provide educational growth and development.
8. Perform those duties and responsibilities expected of all staff members.

EVALUATION: Performance of this job will be evaluated annually in accordance with Board policy.

